



**Minutes of the Parish Council Meeting held in the Village Hall, Kirdford on Saturday 3<sup>rd</sup> August 2019 commencing at 9.45am**

**Present:** Cllr Mrs A Gillett  
Cllr Mrs L Nutting  
Cllr Mr J Nicholls  
Cllr Mr T Piedade  
Cllr Mr T Brook  
Cllr Mrs N Goddard  
Cllr Mr D Irwin

**In attendance:** Mrs T Ledger, Clerk & RFO

**Members of public:** 0

**70. Apologies for Absence:** Apologies received and accepted from Cllr Mrs L Ketteridge and Cllr Mr S Croft

**71. Public Participation:** No Public present

**72. Disclosures of Interest:** To receive disclosures of personal and prejudicial interest from Councillors on matters considered at the meeting. None received

**73. Approval of Meeting Minutes:** To resolve that the minutes from the Parish Council Meeting (15.07.19) be signed as a correct record. The meeting AGREED and the minutes were duly signed.

**74. Reports from District and County Councillors:** None present.

**75. Correspondence:**

- a) Notice from Artemis of demolition at Crouchlands Farm on Monday 5<sup>th</sup> August. Clerk to announce on website and Facebook. Clerk to contact to check CDC Darryl Hobden informed. Clerk to arrange a visit to Crouchlands Farm for the end of September.
- b) Letter from District Cllr Natalie Hume that she has changed to the Green Party from Liberal Democrat. Noted.
- c) Email from District Cllr Gareth Evans on working together in light of (b).
- d) Website training discussed. Cllr T Brook been in contact with InTouch. Clerk to investigate the appearance of font on website on MACs. Agreed Cllr Brook and Clerk to complete the hour of training.

**76. Chairman's Announcements:**

- a) Chairman spent an evening in School Court. Decision to reduce hedges and trees to minimise seclusion of the site in light of anti-social behaviour. Clerk to write to SRLs Stonewater and Hastoe to reduce the height of the hedges. Decision made for Council to remove and replace fencing, reduce hedges and hazel to 3ft. Discussion of potentially utilising School Court for VE Day Celebrations.
- b) Clerk to investigate common weeds beneath play equipment at School Court.

**77. Finance:****ACCOUNTS TO BE PAID - July 2019**

Date	Cheque No. To Whom Paid	Supply	Net (£)	VAT (£)	Total (£)
03/08/2019	1905 ROSPA Play Safety	Playground Inspection	137.00	27.40	164.40
03/08/2019	1906 SSALC	Clerk Induction Course	110.00	-	110.00
03/08/2019	1907 Vetera Novice	Village signpost	275.00	-	275.00
03/08/2019	1908 T Ledger	Clerk & RFO	1,415.61	-	1,415.61
03/08/2019	1909 HMRC	Month 4 contributions	204.23	-	204.23
03/08/2019	DD InTouch	Website	34.99	7.00	41.99
03/08/2019	1911 Troy	Consulting on Housing	1,850.00	370.00	2,220.00
			<b>4,026.83</b>	<b>404.40</b>	<b>4,431.23</b>

These were duly agreed and signed.

**78. Planning: To consider the following applications:**

KD/19/01828/TPA - Case Officer: Henry Whitby

Mr Claydon

Land East Of Oakfield House Village Road Kirdford West Sussex

Crown by 30% (all round) and crown lift by up to 4m (above ground level) on

4 no. Oak trees (T1, T3, T6 and T9) and

3 no. Sycamore trees (within quoted Group, G1).

Fell 5 no. Oaktrees (T2, T4, T5, T7 and T8) and

1 no. Sycamore tree (on northern end of quoted Group G1).

All 13 no. trees within Area, A1 subject to KD/11/00122/TPO.

O.S. Grid Ref. 501578/126980

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PUQ3JFERFJP00>

**OBJECT**

In the interest of biodiversity and climate change, in principle we do object to the mature trees being removed and we hope CDC will be mindful of this when making their decision.

**To note Planning Decisions received from CDC:**

KD/19/01573/PNO

Mr Richard Taylor

Howick Farm, Scratching Lane, Kirdford

Application for prior notification for the construction of new access track/lane for modern tractors and machinery.

**YES PRIOR APPROVAL REQUIRED**

KD/19/01435/LBC

Mr Matthew Jones

Irelands House, Village Road, Kirdford RH14 0LX

Internal reconfiguration to existing building including the demolition of existing internal partitions.

**PERMIT**

SDNP/19/02250/HOUS

Mr Sam Cookman

Scrubb House Farm Cottage, Crimbourne Lane, Kirdford, RH14 0HX  
Construction of a tank room/store outbuilding.  
APPROVED

**Enforcement Notices:** None

- 79. Councillors to report Health & Safety Problems:** Cllr Nutting noted an incident of anti-social behaviour in School Court and noted that CDC efficiently responded to clean the park at 8am Sunday morning. Clerk to pay invoice.
- 80. Public Participation:** None
- 81. Date next meeting:** Monday 16th September 2019 to be held in The Chapel, Kirdford.
- 82. Matters for Next Meeting:** KPC Policies to be discussed and renewed, School Court potential for CCTV, Health & Wellbeing
- 83. Confidential Matters:** Clerk left the room while Clerk contract matters were discussed. Contract signed.

There being no further business the meeting closed at 10.30am.

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Chairman

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Date